

AMESBURY HOUSING AUTHORITY PARKING POLICY/RULES AND REGULATIONS

The following document sets out the practices and procedures with regard to parking for our residents of Family and Elderly Housing.

General Rules and Regulations:

1. All Amesbury Housing Authority parking areas are specifically for the use of our residents **only**
 - **Elderly Housing:** We do not have space to allow for visitor parking. If you have a car that is registered to you at your Amesbury Housing address, you may receive a space (if available) and a parking sticker. Your designated parking space is for your use only; you cannot allow visitors or other residents to use the space that was designated to you.
 - **Family Housing:** If space allows, you can request a visitors parking pass. It expires 7 days from the date it was given. You must also leave a \$20.00 cash deposit to receive the pass; you will get your deposit back if the pass is returned by the expiration date. Visitors parking will be in a designated area of the parking lot.
2. In order to be entitled to park in any development, each resident must have a vehicle legally registered in the tenant's name at your Amesbury Housing address.
3. Vehicles without an(or expired) inspection stickers or registration will be towed at the vehicle owner's expense.
4. Cars with flat tires, on blocks or appear to be a hazard or abandoned, will be towed at the vehicle owner's expense.
5. Cars not parked completely within the designated lanes of the space will be towed.
6. Cars parked in any area which is not an authorized parking area, will be towed; do not park on lawns, sidewalks, or playground areas.
7. Working on cars for more than one day is not allowed on AHA property. Cars constantly being repaired on the property are subject to tow at the vehicle owners expense.
8. Vehicles parked in handicapped, AHA staff, or other assigned parking areas without proper authorization and or parking stickers are subject to fine and towing at the vehicle owners expense.
9. Only normal passenger vehicles are allowed to park on AHA property. Boats, RV's, trailers of any kind, commercial trucks and buses are not allowed to park on AHA property, and will be towed at owners expense.

In developments where there is assigned parking and parking stickers have been issued.

1. **Elderly Housing:** Once you have been assigned a parking space, that is your space for the duration of your lease with Amesbury Housing Authority. All requests for a new space will be denied unless you are in need of a

handicapped space. Once you have provided documentation to our office that you are qualified to have a handicapped space, we will place your name on our handicapped space waiting list.

2. Vehicles must display the appropriate sticker to the vehicle we have on file; vehicles parked in an assigned space without the appropriate sticker will be towed at vehicle owners expense.

3. The Amesbury Housing Authority must be advised immediately if the vehicle assigned to a space is sold, is no longer in active use or will be absent from the space for more than 30 days.

Each Housing Authority resident is hereby advised of and should carefully note the following rules/procedures relative to parking.

- A. If you do not own a vehicle, you do not have a designated parking space.
- B. If your assigned space is taken, do not park in someone else's space.
- C. Do not allow someone else to use your space.
- D. If you purchase a new car, you must provide a copy of your registration to the housing office to get a new sticker.
- E. You are not allowed to swap spaces with other residents
- F. Advise all of your visitors of AHA's parking rules.
- G. Please be cooperative with the maintenance staff if they ask you to move your vehicle to plow or for any other maintenance issue/repair.

Elderly residents: You are only allowed **one** parking space.

Family residents: You may be allowed a second parking space if we have extra spaces after giving out one space to each eligible resident. The second vehicle must be registered to a family member on your lease and with your AHA address.