

## **AMESBURY HOUSING AUTHORITY**

### **RE-OPENING PLAN**

The administrative office will open to the public on July 6, 2021 as a hybrid model. Initially the office will open Monday, Tuesday and Wednesday for normal business hours 8 am to 4 pm. The office will remain closed to the public on Thursday and Friday, although administrative staff will work onsite Thursday 8 am to 7 pm and Friday 8 am to 1 pm. CDC guidelines will be followed. This will allow administrative staff to reacclimate to being open to the public and provide the opportunity to adjust as needed. Signage will be placed on the door requesting masks be worn by members of the public (and staff) that are not fully vaccinated. This will be a self-managed process and vaccination information cannot be requested or verified.

The office will re-open to the public on a fulltime basis on September 7, 2021 as long as there has been no significant issues or changes to the infection rate pursuant to CCD guidance.

Residents, Section 8 participants and applicants will continue to be supported via remote if preferred.

Community rooms will reopen beginning July 1, 2021. Signage will be placed on entrances requesting masks be worn by anyone entering the space who is not fully vaccinated. This will be self-managed process and vaccination information cannot be requested or verified as per CDC guidelines.

Any special events hosted by the Resident's Association or Elder Services of the Merrimack Valley, Inc. must submit a proposal that outlines safety measures that include crowd control, social distancing and masks enforcements at least 21 days in advance of event to Executive Director for review and approval.

Amesbury Housing Authority will resume all unit annual inspections and non-emergency work orders effective July 6, 2021.

Masks are strongly encouraged and suggested in all other common areas to include the laundry rooms and elevators. This requirement can be modified as determined necessary.

Maintenance Staff and Administrative Staff will be required to wear masks in all common areas and tenant units.

The reopening plan will be modified as determined necessary should there be significant issues or changes to the infection rate pursuant to CDC or Massachusetts State Guidance.

***Approved by the Board of Commissioners on June 15, 2021.***